

**ORDER FOR SUPPLIES OR SERVICES**

**IMPORTANT: Mark all packages and papers with contract and/or order numbers.**

|   |   |  |                |                      |
|---|---|--|----------------|----------------------|
| 1. DATE OF ORDER<br>04/15/2004  | 2. CONTRACT NO. (If any)                    | 6. SHIP TO: Jerome D. Davis  |                |                      |
| 3. ORDER NO.<br>DTMA1N04045   | 4. REQUISITION/REFERENCE NO.<br>PR300040065 | a. NAME OF CONSIGNEE<br>DOT/Maritime Administration, MAR-313   |                |                      |
| 5. ISSUING OFFICE (Address correspondence to)<br>DOT/Maritime Administration, MAR-380<br>400 Seventh Street, SW., Room 7310 |   | b. STREET ADDRESS<br>400 Seventh Street, SW., Room 7313  |                |                      |
| Washington DC 20590   |   | c. CITY<br>Washington  | d. STATE<br>DC | e. ZIP CODE<br>20590 |
| 7. TO:  |   | f. SHIP VIA  |                |                      |
| a. NAME OF CONTRACTOR   |   | 8. TYPE OF ORDER   |                |                      |
| b. COMPANY NAME<br>National Business Furniture  |   | <input checked="" type="checkbox"/> a. PURCHASE<br>REFERENCE YOUR:<br>Quote# QE3271<br><br>Please furnish the following on the terms and conditions specified on both sides of this order and on the attached sheet, if any, including delivery as indicated.    |                |                      |
| c. STREET ADDRESS<br>735 N. Water Street  |   | <input type="checkbox"/> b. DELIVERY - Except for billing instructions on the reverse, this delivery order is subject to instructions contained on this side only of this form and is issued subject to the terms and conditions of the above-numbered contract. |                |                      |
| d. CITY<br>Milwaukee  | e. STATE<br>WI                              | f. ZIP CODE<br>53203   |                |                      |
| 9. ACCOUNTING AND APPROPRIATION DATA<br>- - 4750 - 1 - 04 - 010 - - GAN003 - 131000 - - 3178 - - - - -                      |   | 10. REQUISITIONING OFFICE<br>DOT/Maritime Administration, MAR-313  |                |                      |

|   |  |  |   |
|---|--|--|---|
| 11. BUSINESS CLASSIFICATION (Check appropriate box(es)) |  |  |   |
| <input type="checkbox"/> a. SMALL                       | <input type="checkbox"/> b. OTHER THAN SMALL | <input type="checkbox"/> c. DISADVANTAGED                        | <input type="checkbox"/> d. WOMEN-OWNED                             |
| 12. F.O.B. POINT<br>Destination                         | 14. GOVERNMENT B/L NO.                       | 15. DELIVER TO F.O.B. POINT<br>ON OR BEFORE (Date)<br>05/07/2004 | 16. DISCOUNT TERMS<br>10 days %<br>20 days %<br>30 days %<br>days % |
| 13. PLACE OF  |  |  |   |
| a. INSPECTION   | b. ACCEPTANCE                                |  |   |

17. SCHEDULE (See reverse for Rejections)

| ITEM NO.<br>(a)             | SUPPLIES OR SERVICES<br>(b) | QUANTITY ORDERED<br>(c) | UNIT<br>(d) | UNIT PRICE<br>(e) | AMOUNT<br>(f) | QUANTITY ACCEPTED<br>(g) |
|-----------------------------|-----------------------------|-------------------------|-------------|-------------------|---------------|--------------------------|
| <b>SEE LINE ITEM DETAIL</b> |                             |                         |             |                   |               |                          |

|                                     |   |                           |                      |            |                             |
|-------------------------------------|---|---------------------------|----------------------|------------|-----------------------------|
| SEE BILLING INSTRUCTIONS ON REVERSE | 18. SHIPPING POINT  | 19. GROSS SHIPPING WEIGHT | 20. INVOICE NO.      |            | 17(h) TOT.<br>(Cont. pages) |
|                                     | 21. MAIL INVOICE TO: John G. Hoban                                    |                           |                      |            |                             |
|                                     | a. NAME<br>DOT/Maritime Administration, MAR-330                       |                           |                      |            |                             |
|                                     | b. STREET ADDRESS (or P.O. Box)<br>400 Seventh Street, SW., Room 7325 |                           |                      |            |                             |
|                                     | c. CITY<br>Washington   | d. STATE<br>DC            | e. ZIP CODE<br>20590 | \$3,192.60 | 17(i) GRAND TOTAL           |

|   |   |
|---|---|
| 22. UNITED STATES OF AMERICA BY (Signature) | 23. NAME (Typed)<br>Rilla A. Gaither<br>TITLE: CONTRACTING/ORDERING OFFICER |
|---|---|



**ORDER FOR SUPPLIES OR SERVICES  
SCHEDULE - CONTINUATION**

PAGE NO.  
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**IMPORTANT: Mark all packages and papers with contract and/or order numbers.**

|                             |              |                          |
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| DATE OF ORDER<br>04/15/2004 | CONTRACT NO. | ORDER NO.<br>DTMA1N04045 |
|-----------------------------|--------------|--------------------------|

| ITEM NO.<br>(a) | SUPPLIES OR SERVICES<br>(b)   | QUANTITY<br>ORDERED<br>(c) | UNIT<br>(d) | UNIT<br>PRICE<br>(e) | AMOUNT<br>(f) | QUANTITY<br>ACCEPTED<br>(g) |
|-----------------|---|----------------------------|-------------|----------------------|---------------|-----------------------------|
| 0001            | Lateral Files<br>Size: 32 X 19 X 30h<br>Color: Cherry<br><i>Delivery Date</i><br>05/07/2004<br>Reference Requisition: PR300040065 | 3.00                       | EA          | 537.400              | 1,612.20      |                             |
| 0002            | Lateral File Hutch<br>Color: Cherry<br><i>Delivery Date</i><br>05/07/2004<br>Reference Requisition: PR300040065                   | 2.00                       | EA          | 790.200              | 1,580.40      |                             |

**TOTAL CARRIED FORWARD TO 1ST PAGE (ITEM 17i)** ⇒ \$3,192.60